

# RMD Bulletin

*Knowledge is power...*

## Training Calendar

To facilitate your training needs, Revenue Management Division (RMD) would like to provide you with the training calendar for the month of November to help you plan and schedule accordingly. In November, RMD will be conducting the following trainings:

- Ⓢ **Financial Screening of Adult Clients**
- Ⓢ **Financial Screening of Child Clients**
- Ⓢ **Private Insurance Billing**
- Ⓢ **HWLA Enrollment using YBN**
- Ⓢ **Client Billing**



Please see the attached calendar to arrange your schedule to attend the training of your choice. **Please note that registrations faxed to RMD before the Training Bulletin is published will not be accepted or saved.**

**RSVP as soon as possible after receiving the Training announcement.**  
**Seating for all trainings in November is limited to 20 per session.**

- You will not be admitted and will be turned away without your confirmation in hand.
- Only one name per registration form will be accepted.
- Your registration request will be denied if you have attended the training you are registering for in the last six (6) months.
- Arrive 30 minutes prior to your training for registration. Contact RMD in advance if you cannot attend.



**We're here to help you...**

If you have any questions or require further information, please do not hesitate to contact RMD at (213) 480-3444 or via e-mail at [RevenueManagement@dmh.lacounty.gov](mailto:RevenueManagement@dmh.lacounty.gov).



# REVENUE MANAGEMENT DIVISION TRAINING CALENDAR

**NOVEMBER 2013**

*We're here to help you...*

**NOTES:**

Unless otherwise indicated, all trainings listed on this calendar will take place in Revenue Management Division's (RMD) Large Conference Room. RMD is located at

**695 S. Vermont Ave., 9<sup>th</sup> Floor  
Los Angeles, CA 90005**

Free parking is available at DMH Headquarters in the garage at 523 Shatto Place or in the garage at 695 S. Vermont for a fee.

All staff must register to attend. Space in the conference room is limited to twenty (20) attendees per session. An RMD Bulletin will be issued prior to each training with information on how to register. Those without confirmed registration will not be admitted to the training.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 Financial Screening Training - Child 9:00a.m.-12:00p.m 1:30p.m.-4:30 p.m.	7 HWLA Enrollment Training 9:00a.m.-12:00p.m 1:30p.m.-4:30 p.m.	8	9
10	11	12	13	14 Financial Screening Training - Adult 9:00a.m.-12:00p.m 1:30p.m.-4:30 p.m.	15	16
17	18	19	20	21 Private Insurance Billing Training 9:00a.m.-12:00p.m 1:30p.m.-4:30 p.m.	22	23
24	25	26	27 Client Billing Training 9:00a.m.-12:00p.m only.	28	29	30